



POSITION DESCRIPTION - ASALC Aquatic Programs Instructor

Position title	ASALC Aquatic Programs Instructor
Remuneration	ASALC Level 4 (ASTC EA)
Position number	ASALC 023 [REDACTED]
Responsible to	ASALC Aquatic Programs Coordinator
Position status	Casual
Position description approved	<i>D Nicole Bottle</i>

Primary Objective

Organise and conduct swimming lessons and aqua aerobics sessions based on the needs of the participants

Key Responsibilities

- Conduct sessions to instruct learner swimmers and train competent swimmers as required
- Conduct aqua aerobic sessions for participants at a variety of levels as required
- Plan strategies for improving swimming and aqua aerobic techniques and assess the success of these strategies
- Supervise swimming practice sessions as required
- Address repair and maintenance issues and advise supervisor of issues as required
- Provide high quality supervision of program participants to ensure their safety at all times
- Respond effectively to program participants issues and emergencies and provide first aid as required
- Ensure facility is being used safely and within regulations
- Educate facility patrons about safe aquatic practices in a professional manner
- Ensure all aquatic program equipment is in working order
- Any other duties as directed by the ASALC Aquatic Programs Coordinator

Supervisory Responsibilities

None

Qualifications

- Working with children clearance (Ochre card)
- "Provide First Aid and CPR" certificate.
- AUSTSWIM teaching of swimming & water safety certificate.
- AUSTSWIM Aqua Instructor certificate

Selection Criteria

Essential

1. Ability to conduct effective swimming and/or aqua aerobics instruction sessions for participants of a variety of levels
2. Ability to assess skills and progress of program participants and devise an appropriate skill development plan
3. Ability to understand the characteristics of facility users and interact with them in a friendly, caring and respectful manner
4. Ability to provide effective supervision of facility patrons and respond effectively to customer needs, ensuring a safe aquatic environment
5. Ability to effectively educate facility users regarding aquatic safety and facility regulations
6. Ability to work flexible hours including early mornings, evenings and weekends
7. "Provide First Aid" certificate
8. AUSTSWIM teaching of swimming & water safety certificate.
9. Aqua Instructor certificate

Employee Signature: _____ Date _____

Employee Name: _____