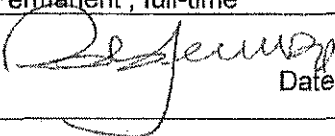


POSITION DESCRIPTION – HAZARDOUS WASTE OPERATOR REGIONAL WASTE MANAGEMENT FACILITY

Position title	Hazardous Waste Operator Regional Waste Management Facility
Designation	Level 5 Municipal Employee ASTC EA
Position number	P2362
Responsible to	Team Leader, Rediscovery Centre
Position status	Permanent , full-time
Position description approved	 Date: 21/03/22

Primary Objectives

Operate and provide customer service relating to hazardous waste collection and storage.
Provide customer service at the Transfer Station and Rediscovery Centre

Key Responsibilities

1. Direct and assist customers with hazardous waste deliveries
2. Keep Hazardous Waste Compound in a clean and safe condition
3. Monitor and collect chemical data at hazardous waste compound and ensure chemicals are stored in a safe manner
4. Maintain records and provide reports and advise relating to hazardous waste to management
5. Collect and organise recyclable goods from the Transfer Station and stockpiles as required
6. Inspect loads at the Transfer Station (Stop & Go Area) in coordination with the weighbridge
7. Assist with customer service at the Rediscovery Centre
8. Receive and account for money at the Rediscovery Centre using cash register, EFTPOS and credit card facilities
9. Work safely as part of a team following Council policies and procedures

10. Perform other duties as directed by the Supervisor

Delegations Nil

Supervisory Responsibilities Nil

Special Requirements

This position involves working on a seven day rotating roster. Appropriate pay rates apply for work performed outside ordinary hours as per the current ASTC EA.

Qualifications

Current LR licence to be able to drive in the NT

Current Forklift license

Smart Train Chemical Training Certificate or ability to obtain

Selection Criteria

Essential

1. Good planning and organisational skills and the ability to effectively monitor hazardous waste compound activities
2. Clear understanding of the WHS requirements of the position
3. Good customer service skills
4. Ability to work independently as well as part of a team
5. Ability to do heavy physical work in a safe manner
6. Current LR licence to be able to drive in the NT
7. Current forklift license
8. Smart Train Chemical Training Certificate or ability to obtain
9. Computer and cash register operation skills, and the ability to learn weighbridge program

Employee Signature: _____

Date _____

Employee Name: _____