


## POSITION DESCRIPTION

P3421/P3346/P3451/P3462 – Team Member Ovals /Parks Maintenance



Position Title	Team Member Ovals /Parks Maintenance
Department	Technical Services
Position Level	Level 4 (Municipal Employee) ASTC EA
Position Number	P3421/P3346/P3451/P3462
Responsible To	Senior Team Leader Works
Position Status	Permanent Full-time
Position Description Approved	 Date: 10/04/2025

### Primary Objective

Working with the Ovals and Parks Maintenance Team within Municipal Services the position will undertake a range of horticultural activities, specifically related to Council's ovals, parks and reserves. Ensuring compliance with safety policies, contribute to the maintenance and upkeep of ovals, parks, reserves, drains, verges and laneways including fertilising, mowing, trimming, edging and tree pruning.

### Key Responsibilities

- Identify and remove weeds, pests and diseases and eradicate them through the use of pesticides and herbicides.
- Safely operate and maintain machinery including front deck mowers, edgers and whipper-snippers.
- Work unsupervised and follow instructions.
- Keep accurate daily work records and report any issues including necessary repairs to the team leader/ supervisor in a timely manner.
- Demonstrate a professional attitude and display respect to general public and other Council employees

### Work Health & Safety (WHS) Responsibilities

- Take reasonable care for own health and safety.
- Take reasonable care to ensure team members actions or omissions do not adversely affect the health and safety of others.
- Comply with reasonable instructions and directions given by or on behalf of the employer on issues related to health and safety.
- Follow lawful and safe work practices, policies, procedures, guidelines and emergency procedures.
- Use all appropriate personal protective equipment, plant and vehicles in a safe manner
- Report hazards, accidents, incidents and near-misses to Manager/Supervisor as soon as practicable.

## **POSITION DESCRIPTION**

P3421/P3346/P3451/P3462 – Team Member Ovals /Parks Maintenance

- Ensure adequate training, instruction and supervision are provided when new tasks or operation of new tools, plant or machinery is requested.
- Engage with management in the effort to eliminate unsafe work practices.

### **Organisational Values and Behaviours**

- Uphold organisational values and behave according to Council's Code of Conduct, including treating other team members and the general public with respect.

### **Other Duties**

- Perform other duties within capabilities and/or consistent with the level of this position as required.

### **Delegations**

- Nil

### **Supervisory Responsibilities**

- Nil

### **Qualifications**

- Current LR Driver's License to be able to drive in the Northern Territory

### **Special Requirements**

- Current National Criminal History Check.
- May be required to undergo a pre-employment medical examination and drug screen to determine fitness to perform nominated duties.
- This position may be required to work some weekends, or during special events. Appropriate pay rates apply for work performed outside ordinary hours as per the current ASTC Enterprise Agreement.

### **Selection Criteria**

#### *Essential*

1. Ability to effectively undertake a variety of parks and ovals maintenance tasks including fertilising mowing, trimming, edging and tree pruning.
2. Ability to identify and remove weeds, pests and diseases and eradicate them through the use of pesticides and herbicides.
3. Ability to safely operate and maintain machinery including front deck mowers, edgers and whipper-snippers.
4. Ability to work unsupervised, follow instructions, keep good work records and report any issues to Supervisor.

## POSITION DESCRIPTION

P3421/P3346/P3451/P3462 – Team Member Ovals /Parks Maintenance

5. Ability to safely do physical work, outdoors in all weather. Demonstrate a clear understanding of the WHS requirements of the position.
6. Current LR Class driver licence to be able to drive in the NT.

### *Desirable*

1. Experience and ability to work in a cross-cultural environment.
  2. Current Medium Rigid (MR) Class Licence to be able to drive in the NT.
  3. NT Work Zone Traffic Management - RIIWHS205D & RIIWHS302D (or current equivalent).
  4. Current Smart Train (Chemcert) Certificate.
- 

## ACKNOWLEDGEMENT

*I have received a copy of this Position Description and have read and understand its contents.*

Team Member Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_